

STATE OF DELAWARE
ADMINISTRATIVE OFFICE OF THE COURT
COURT INTERPRETER PROGRAM

Orientation Seminar Announcement and Registration

All court interpreter candidates for all foreign languages must complete an orientation session conducted by the Administrative Office of the Courts as the first step in the qualification and registration process to become certified court interpreters in the State of Delaware. A written examination is the second step in the credentialing process and it is scheduled within 6 weeks after the orientation. The written test measures the candidate's knowledge of: a) the English language; b) court-related terms and usage; and c) court interpreter ethics and professional conduct.

The Administrative Office of the Courts will offer a one-day orientation session:

WHEN:
December 9, 2011
8:45 a.m. – 4:00 p.m.

WHERE:
Delaware Technical Community College
Corporate Training Center
Room 407 A
100 Campus Drive,
Dover, Delaware

Registration DEADLINE:
NOVEMBER 23, 2011

WHEN:
February 24, 2012
8:45 a.m. – 4:00 p.m.

WHERE:
Delaware Technical Community College
William Carter Center
Room 535A
Jack F. Owens Campus
Route 18,
Georgetown, DE 19947

Registration DEADLINE:
FEBRUARY 13, 2012

The cost of Orientation is \$65.00 for Delaware residents and \$120.00 for out-of-state candidates.

This orientation will cover, among others, the following topics:

- ♦ *The Role of the Court Interpreter*
- ♦ *Modes of Interpretation*
- ♦ *A day in the life of a court interpreter*
- ♦ *The Delaware Courts*
- ♦ *Testing – Written and Oral*

If you wish to enroll in this court interpreting orientation session, please complete the attached registration form for the location and date of your choice and return it along with the registration fee. **All registration forms and payments should be received by the specified deadline above.** Registration fees are non-refundable after the deadline.

A separate registration form for the Written Exam will be forwarded to all participants after the Orientation. If you have any questions regarding this orientation or the Court Interpreter Program, please send an email to: maria.perez-chambers@state.de.us.

STATE OF DELAWARE
ADMINISTRATIVE OFFICE OF THE COURTS
COURT INTERPRETER PROGRAM

ORIENTATION SEMINAR REGISTRATION FORM

Friday, February 24, 2012
Delaware Technical Community College
Jack F. Owens Campus
William Carter Partnership Center
Room 535A
Route 18, Georgetown, DE 19947

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: Day: _____ Evening: _____

Email address: _____

☐ Foreign Language(s) - Please list:

☐ Interpreter for Deaf/Hard of Hearing

PLEASE ADVISE IF ANY SPECIAL ACCOMMODATIONS ARE NECESSARY.

SPECIAL ACCOMMODATIONS: _____

Method of Payment: ☐ Check ☐ Money Order

Make check/money order payable to the State of Delaware and please write your name in the money order. Please note preference will be given to Delaware residents. All others will be admitted on a first come-first serve basis for spaces remaining, if any.

\$65.00 - Delaware resident

\$120.00 – Out-of-State resident

Please send this registration form along with payment by February 13 to:

ADMINISTRATIVE OFFICE OF THE COURTS
500 North King Street, Suite 11600
Wilmington, DE 19801
ATTENTION: Maria Perez-Chambers

STATE OF DELAWARE
ADMINISTRATIVE OFFICE OF THE COURTS
COURT INTERPRETER PROGRAM

ORIENTATION SEMINAR REGISTRATION FORM

Friday, December 9, 2011

Delaware Technical Community College
Corporate Training Center
Room 407 A
100 Campus Drive, Dover, Delaware

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: Day: _____ Evening: _____

Email address: _____

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Please send this registration form along with payment by November 23 to:

**ADMINISTRATIVE OFFICE OF THE COURTS
500 North King Street, Suite 11600
Wilmington, DE 19801
ATTENTION: Maria Perez-Chambers**